

Members Present: Black, Cafmeyer, DeRosier, Lewis, Oemke, Sargent, Thompson
Members Absent: None
Staff Present: Director Marlow, Barbara Rentola, Janice Yaklin
Guests: Donna Bullock, Peter Bruder, Mike Colombo, Jan Cornillaud, Penny Halstead, Jean MacLeod, David Minsker, Karen Quinn, Ginny Smoot, Scott Van Epps, David Votta, Shannon White

- I. President Lewis called the meeting to order at 7:03 p.m. in the Community Room of the Cromaine District Library in the Village.
- II. **Approval of agenda** Agenda Approval
Member Thompson moved to approve the agenda, Member DeRosier seconded. Passed unanimously.
- III. **Approval of Consent Agenda** Consent Agenda Approval
Member Cafmeyer moved to approve the consent agenda, seconded by Member Oemke. Passed unanimously.
- A. Approval of 2/16/17 regular meeting minutes.
 - B. Acknowledge receipt of the February Financial Reports and payment of February invoices totaling \$150,164.78 and payroll obligations totaling \$65,374.35.
 - C. Director's Report
 - D. Committee Reports
 - Community Relations Cancelled
 - Personnel Committee February 28
 - Planning Committee March 1
 - Finance Committee March 9
- IV. **Call to the Public:** No Response Call to the Public
- V. **Director's Report–Update, Comments & Questions from the Community** Director's Update
The Library Director updated the printed report with the following:
Volunteers gave 150.25 hours since last month, including 20.25 hours for teens. One of the on-going tasks of the adult volunteers is to compile the program interests of attendees who complete the program evaluation forms. Glenn Fischer took that information, turned it into a graph, and made the interests of our participating and responsive community members clear – More arts and crafts, more nature, more food-cooking, more science, and more history.

There were no decisions made at the February meeting.

April 3 and 4, a pinwheel garden will be created between the driveways at the Village Library. This is an initiative by Livingston County's Child Abuse Prevention Council during April to remind folks. During April we will also host

LaCasa's T-Shirt Clothesline Project to increase awareness of domestic violence and abuse. We are fortunate to be considered places where these community-wide concerns can be raised, discussed, and awareness of strategies for prevention can be brought forward.

Memorial Day Booklet advertisement forms are available as are parade float/group entry forms and forms to have a table in Epley Park.

Glenn Fischer won a Michigan Center for the Book grant of \$250 to be used for Boys Club. Cromaine is one of seven libraries to receive a grant this year.

In order to switch over the library's electrical power the library will need to close a day, likely in April. The Director has given the Construction Superintendent a list of possible days in April and the first part of May in preferred priority order. It is dependent, of course, on DTE and their schedule. As much notice as possible will be given to the community.

The 5x8 postcard showcasing all of the 90th Anniversary events in one place should be available tomorrow, Friday. One thousand of the cards will be distributed throughout the community. We appreciate any and all help getting them out.

Member Oemke commended Glenn Fischer for the award of the Michigan Center for the Book grant, especially since he's been here such a short time. She also noted that on the way to the Community Engagement Roundtable in South Lyon, she noticed a "Library" sign and asked if Cromaine could get one. VP Thompson replied that there is one, on M-59 at Hartland Road, sharing a pole with the Museum's sign. She does not believe that is sufficient and would like another sign, possibly at Crouse Road and Old US-23. She has a contact at the county with whom she will speak. There were no other questions or comments from the trustees on behalf of the community.

VI. Discussion

A. Strategic Plan VISION 2020:

Windows are being installed. Progress is being made, although everyone wants it to go faster!

Strategic Plan
VISION 2020

B. Review Board Operating Procedures Manual

There were no suggested changes. Member Black noted that changes requested last review (last year) had been made.

Review Board
Operating
Procedures
Manual

C. Harwood Discussion

President Lewis asked the Director to moderate the Harwood conversation. All of the public, staff, and trustees attending participated. Each person introduced him or herself and shared the answer to "Think back to a great conversation. Say what made that great." Common themes were trust, with family, really listening and being listened to, eye contact, courage, respect, productive, finding common ground.

Harwood
Discussion

David Votta from the Midwest Collaborative for Library Services and Shannon

White from the Library of Michigan explained the state's interest in, role in, and goals for the statewide grant-funded Harwood Institute training which Member DeRosier and Mary Howard attended. It began on a statewide level with MCLS engaging its community - libraries of all types and their employees - about what hopes they have for libraries, the obstacles to achieving those hopes, and what needs to happen to achieve those hopes. That grew into increasing the value of libraries in every community in Michigan and the Harwood Institute training was conceived. Cromaine received two of the first 50 stipends for training. A second cohort of 50 has been held since then, and there is evidence of value and a desire to continue this training.

The themes shared in Harwood Narrative Summary (which was sent to all attendees and appears on the library's web site) were discussed, refined, and prioritized. Of the three principal themes - sustaining a safe, small town, connection among residents; increasing civic engagement and participation, including volunteerism; and welcoming more cultural opportunities and diversity - the group seemed to prioritize them in the order listed above.

When talking about more cultural opportunities, what "diversity" means was examined. It was suggested that if you want racial or ethnic diversity, you can move 15-20 minutes down the road and have that. The diversity this community has - religious, political, and ability - is just as important to think about and there is a wonderful open-mindedness and respect for these aspects. One attendee questioned another who had spoken about a grandchild who is considered high-functioning autistic, how her grandchild was treated in the schools. The grandparent could not say enough about the respect, engagement, and excellent experience the grandchild has in the classroom. Others reiterated that an increase in the multicultural opportunities is highly desired and that Cromaine Library is an excellent place to provide that.

Talking about obstacles to achieving these hopes, the group identified the importance of creating a "culture of connection" no matter what the size of the group, school, or community and that it requires many to be committed to that. Conversation is a very important part of sustaining and building that culture.

While several obstacles--time, busy-ness, not being passionate about an event or activity--may get in the way of more community participation, the group identified many ways that more participation could be encouraged. These included continuing the conversation; identifying old and new leaders and getting them talking and mentoring; cultivating leadership that gets "things" done like the library's expansion; new resident, like new student orientations; volunteer fair; more communication of volunteer opportunities, especially via social media; a Mayor of the Hartland area--a single leadership figure to follow; value-added family volunteering; greater collaboration among service groups, e.g., Optimists, Rotary, Lions, and others.

The Director shared the planned opportunities for the library to continue the conversation. These include:

Monday May 29, Memorial Day, in Epley Park in partnership with Hartland Area Community Council – general topic “Volunteerism—Obsolete?” as a civics lab experience

Tuesday, June 20, location TBD - general topic “Safety in the Community”
What does safety mean to you? Traffic, crime, tolerance/acceptance?

Thursday, July 13, location TBD – general topic “Welcoming Diversity” How does a homogeneous community showcase a welcoming atmosphere?

Wednesday, August 23, location TBD – general topic “Civic Engagement and Participation” When “life” is taken up by school, commuting, sports, and more – how is civic engagement and participation expressed.

Member DeRosier was thanked for her leadership of Cromaïne's Harwood initiative. All attending were thanked for their participation and encouraged to continue the conversation. David and Shannon wrapped up the conversation with commending the participants and encouraging that the conversation continue.

Nancy Lewis continued the agenda:

VII. Information

Upcoming meeting dates include:

Upcoming Meeting Dates

April 4	Personnel Committee Meeting, 6:30 pm, Director’s Office
April 5	Planning Committee Meeting, 6:30 pm, Director’s Office
April 7	Community Relations Committee Meeting, 10 am, Crossroads
April 12	Finance Committee, 1:00 pm, Director’s Office. Don Thompson is unable to attend.
April 18	Friends Quarterly Gathering, 6:30 pm, Community Room, Member Oemke, liaison is unable to attend. Member DeRosier will attend in her place.
April 20	Volunteer Recognition event, 6:00 pm, Community Room
April 20	Board of Trustees meeting, 7:00 pm, Community Room.

Member DeRosier noted that there is a school board meeting Monday, March 20 and that she plans to attend.

Member Cafmeyer raised a concern that a neighbor brought to her about having to repeatedly defend her address as being in the Hartland Consolidated School District, despite having a Fenton mailing address and a Tyrone Township location. The Director noted that several tools - specifically the Census reports, the national school districts web site, and a list of addresses from the Tyrone Township clerk are used to identify whether a Tyrone Township resident is eligible for a library card. Member Cafmeyer said her neighbor was frustrated because it seems that too often she has to go through this and that this time, she received a phone call while on vacation that she needed to return her books. Mary's neighbor suggested that the staff use livingstonlive.org for look-ups. The Director will follow up.

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| IX. | Agenda Items for Next Meeting | Items for Next Meeting |
| | <ul style="list-style-type: none"> • VISION 2020 Strategic Plan • Review of third-quarter statistics • Distribution of Library Director evaluation form • Community Relations Review policies: <ul style="list-style-type: none"> 3010 – Collection Development 4010 – Public Relations & Public Information 4020 – Library Meeting Room Use 4030 – Non-library Postings, Displays and Solicitations | |
| X. | Call to the Public:
Janice Yaklin stated that she thought this conversation was a good beginning. | Public Call |
| XI. | Adjournment:
Motion by Member Thompson, seconded by Member Black to adjourn at 8:38 pm. | Adjournment |

KATHLEEN OEMKE, SECRETARY
Cromaine District Library Board

Barbara Rentola, Recording Secretary
Cromaine District Library Board

Documents distributed to the Board for/at this meeting:

- 2/16/17 Proposed Regular Meeting Minutes
- February 2017 Financial Reports & Checks Issued Totals
- February 2017 CDL Investment Performance Report
- Director’s Report 3/16/17
- Comments from the Community February 2017
- CDL Statistics for February 2017 & updated CDL 4-year Circulation Graph
- Finance Committee Action/Decision List, 3/9/17
- Project Expenditures to Date
- Personnel Committee Meeting Minutes, 2/28/17
- Planning Committee Meeting Minutes, 3/1/17
- Look Ahead Construction Schedule as of 3/6/17
- Moving Forward-Conversation at Hartland’s Cromaine Library 3/16/17 Agenda
- Staff feedback from January In-service w/Director’s memo
- *Board & Administrator*, March 2017