Trustees Present: Holly Naylor, Nancy Rosso, Rebecca Fedewa, Mary Cafmeyer, Jeannine Gogoleski, Dawn Smith, Becky Basley

Members Absent: None

Staff Present: Sarah Neidert, Darlene Randolf, Lucy Fluture, Kelsey Schaefflein

Public Present: Sally Chen, Bennett Martin, Ella Nikitia, Michelle Rosinski, Janet Thurston, Erika and Beth Senecal, Leah Craig, Susan Sulfaro, Bill Smeal, Sam Klahn, Cassidy and Mary Beth Connolly, Nicole Matthews Creech, Cindy Alessu, Kathleen Murray, Anthony Montisanti, Rene Cafmeyer, Rev. Leonetta Bugleisi, Dennis Bartleman, Debra Rowe, Jen Ryan, Mike Ryan, Phallon Ryan, Charlie Ryan, Suzanne Everett, Bryan Facione, Marie Kuykendall, Judy Jodos, Virginia Byarlay, Carol Bedard, Shirley Fletcher, Jill Klumpp, Malia Klumpp, Rev. Hansknecht, Beth Duman

Virtual: Val Gogoloski, Glen Gogoleski, Kelly Lynn, Anita Hatfield, Cathy Peck, Alex Yarber, Shelby Dinser, Karen Fox, Angela Yarber, Sherry Szekeres, Katy Michalski, Rachel Stock, Andrea Jacobs, Consuelo Gradowski, Jeff Wiggins, Dan Shaffer, Glen Miller, Pamela Meng, Stanley Pielack, Denise Facione, Stacy Wood, Barbara Berlin, Kathy Williams, Jeff Wiggins, Andre Nelson, Pam Holtz, Donna Janke, Terri Preiss

BUDGET HEARING: President Naylor called the meeting to order at 6:31 pm.

Director Neidert updated the board with the budget forms. She explained where the amounts were pulled from and the last date that they were pulled. No questions about the GENERAL OPERATING FUND.

Monies left over in the GENERAL OPERATING FUND June 30 will be transferred out to the IMPROVEMENT FUND.

Our GIFT FUND has a healthy balance. These monies are donations and grants, rather than taxpayer funds. Both the IMPROVEMENT and GIFT funds have healthy balances, and Neidert stated that she hopes completing the new Strategic Plan will help staff and trustees in making plans for use of these funds, knowing more about how the community wants to move forward into the future.

President Naylor asked if these numbers would be finalized after the audit. Director Neidert replied yes.

Vice President Rosso asked if it is standard practice to use last year’s audit numbers when developing the budgets. Director Neidert said yes, there is typically a line for Adopted, Estimated
Year End, and Audited numbers when closing out the year and projecting for the next year. Vice President Rosso said that it sounded logical.

Trustee Gogoleski commented that the Gift Fund line for Community Relations had a difference in monies being proposed for next year. Director Neidert replied for the past few years an amount was proposed to cover the summer concert series in the event that sponsorships did not happen. Yet, year after year we’ve seen successful fundraising for the concerts, so she lowered the proposed amount this year, as we have ample room in the budget for Community Relations if needed. For example, if the summer concerts had to be paid for, the Gift Fund is where it would come from.

Treasurer Fedewa appreciates all of Director Neidert’s hard work on putting the budget together, with this being her first year.

There were no comments from the public about the budget.

The Public Hearing on the Budget was closed at 6:43 pm. with a motion by Trustee Gogoleski, seconded by Treasurer Fedewa.

REGULAR MEETING

I. President Naylor called the meeting to order at 7:00 p.m.

President Naylor amended the Agenda to move the Scholarship presentation to Item IV. Before Call to the Public.

II. Approval of Agenda

Treasurer Fedewa moved to approve the amended agenda, seconded by Trustee Gogoleski.
Passed unanimously.

III. Approval of Consent Agenda

Secretary Cafmeyer moved to approve the Consent Agenda, seconded by Trustee Basley.

A. Approval of regular meeting minutes, 05/23/23
B. Acknowledge receipt of the May Financial Reports and payment of May invoices totaling $29,827.55 and payroll obligations totaling $95,056.98.
C. Director’s Report
D. Committee Reports
   Personnel Committee June 02
   Community Relations Committee June 14
IV. **Scholarship Presentations**
Director Neidert introduced Youth and Teen Manager, Lucy Fluture, and Teen Librarian, Kelsey Schaeaflein, who will be presenting the scholarships.

The first $500 scholarship was given out to a teen volunteer, we have over 50 teens enrolled in the teen volunteer program. This scholarship award was presented to Brianna Zaborowski. Brianna has been a teen volunteer for six years. She will be attending University of Michigan.

The second $500 scholarship was given out to the winner of a written essay. This scholarship was given to Michael Yarberr. Michael was unable to attend. He plans on pursuing a medical career. We congratulate them both.

V. **Call to the public**
Beth Duman, representing PFLAG Livingston, affirming media saves lives and that our community needs to support LGBTQ+.
Jill Klemp is a teacher in Livingston County. She believes that the library should represent the community which includes members of the LGBTQ+ Community.
Rev. Jeanne Hansknecht supports queer visibility, representation and affirmation. She thanked the board for their work.
Bryan Facione lives in Livingston County and is a supporter of LGBTQ+ people. He is proud of the library for having a display for Pride Month.
Debra Rowe lives in Hartland believes in parent’s rights, and being inclusive is important to the health of the community. She shared an experience of a person she knows who died by suicide and the repercussions of that death on others.
Sally Chan loves the local library and the diversity of the material available. She will not stand idly by while people try to infringe upon First Amendment rights.
Cassidy Connolly lives nearby and is here on behalf of her family who loves the library. Cassidy expressed her gratitude towards the library as a safe space for learning.
Kathleen Murray thanked the library for commemorating pride month, and said that the library is home to everyone.
Cindy Alesuu was overwhelmed on the wonderful turnout for this board meeting. She stated that books and other materials can be windows or mirrors, you read something and see yourself, or you may not and be able to see a peek into someone else’s experience. She works in a library and says parents have said to her that they were not ready to discuss certain topics with their kids, but
sometimes the kids are ready.
Nicole Matthews Creech, a resident of Hartland for over 20 years, thanked the board for their commitment and dedication of the staff. She trusts in the education and the ability of the staff to carry out the selection and display of materials for the public.
Ella Nikelia, a resident of the community since 2005, Hartland High School grad and recent college graduate, believes that it is important not to ban books.
Malia Klumpp, a student in Hartland Schools and a volunteer at the library, was happy about the pronoun pins. Malia says there are kind people at the library.
Bennett Martin loves the library and says it is a safe haven place to be.
Alex Yarber (virtual), is a user of the library is concerned of certain books that offer certain information and looks forward to the board’s response.
Glenn Gogoleski (virtual), Director Neidert read his statement. He is concerned about sexually explicit books and where they are placed in the library.
Angela Yarber (virtual), asked why the library has such explicit materials and what can the library do to ensure the children do not check these out without parental consent?
Director Neidert took the time to answer that question, explaining that it is the job of parents to control what materials their children have access to. The library staff does not function in the place of the parent. Kids under the age of 12 are required by our policies to be under the supervision of a parent or other caregiver at all times. Some parents have emailed her with concerns that older teens are dropped off at the Library or walk over after school. In that case, a parent can restrict what a teen checks out by only allowing use of the parent’s card with the parent present for checkout, or to accompany their child to the library. If a teen has their own card, we will not restrict what they choose to check out. They have access to everything in the building while here.

VI. Directors Report-Update

Director Neidert began her update with an overview of recent feedback about pins with pronouns on them that were out as a giveaway in the teen room. She approved the purchase of these pins for the Teen Volunteers, as they had been popular in 2022. Leftover pins were placed out as a giveaway in a coffee cup on the table in the teen room. A Facebook post about the pins in a closed group prompted emails to the board with both positive and negative feedback. After consideration Director Neidert chose to remove the pins from the table in the teen room. She stated that she came to that decision because they had served the purpose she’d approved them for.
Director Neidert took time to explain to the public present that emails to the entire board do not elicit a quick response. Our board procedure is to forward communications from the community to the Director for response, as the board cannot respond as a whole without discussion, and group emails are considered a quorum. Many times that means the Director places the correspondence in the

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board packet for discussion at the next meeting.

We do have a process in place for when there is a concern from a patron. Talking to the Director is the first step in that process.

The DVD wall is finally down on the first floor. The new main doors are installed and will be painted white. They are much more secure and our hope is they will prove to be more energy efficient.

Questions/Comments from the Board:

Trustee Dawn Smith noted a staff comment that referenced EDI initiatives. Smith asked what we are doing with DEI (Diversity, Equity, Inclusion) at the library. Director Neidert said that there is no formal initiative but it can be explored in committee.

No other comments from the board.

VII. Discussion

A. Strategic Plan Review
Director Neidert will be setting up meeting dates with staff and the firm starting in July. More to follow at the Community Relations and Strategic Planning committee meeting.

B. Director Evaluation
The Personnel Committee reviewed this with Sarah. The evaluations were anonymously filled out. All evaluations met expectation or higher. The board appreciates all Sarah does and encourages her not to over extend herself.

C. Public Budget Hearing Discussion
All comments heard during the Public Hearing.

D. Resolutions for adopting new budgets/amending still-current budgets
President Naylor explained the process in which the board will be approving six resolutions on the budget.

E. Review Policies: Moved from May 2023 meeting
#3010 – Collection Development (Community Relations)
Secretary Cafmeyer summarized the minutes from the Community Relations meeting that took place in June. The committee suggests adding letter E to section V. General Principles: "Books with explicit diagrams or images of sexual activity or sexual acts will be placed in the adult section."

Vice President Rosso commented that this might result in a heavy workload for staff. She voiced liability concerns and suggested the board have the wording reviewed by counsel. Treasurer Fedewa agrees with seeking legal guidance on the wording. She also wanted assurance that moving materials to Adult would not result in a teen needing to ask for help finding materials, as some might not feel comfortable asking an adult librarian as to where a certain book is.

Director Neidert responded that most of materials are found through use of the online card catalog, and noted that no space in the library is “private.” Trustee Smith wonders how to make either side happy. Banning books has never been her intention, and she realizes even this compromise will not please everyone.

Secretary Cafmeyer said the discussion on this topic was a long one, and they agreed that books should not be removed or labeled. President Naylor believes that we should rely on staff’s professional opinion, and questioned giving specific instruction to staff in this case. The word “will” in the proposed wording is a concern for her. She does not believe it is the board’s “lane” to say what staff will do in specific instances, as it removes professional discretion. She is also concerned with how much of a burden would be placed on staff. She agrees that we need to check with the lawyer.

Trustee Basley likes the wording. There are standard benchmarks about what constitutes explicit diagrams or images of sexual activity or sexual acts that exist already.

Director Neidert agrees that there are professional standards that staff use. President Naylor says that our job, as a board, is to put policy in place that the director can use to make decisions on a case-by-case basis. Trustee Gogoleski agrees that a lawyer should look at this. She says she wants to be 100% clear that she does not want to ban books.

Trustee Smith believes that the community should have some input on this. We need to put something in place and that the community is funding us so we need to be well balanced. Smith said the Trustees do not have to follow the guidelines of the Michigan Library Association; they can make their own decisions on what is right for this community. President Naylor supports a lawyer to look this over. We need to be consistent and to think of the long term well-being of the library. We will send this to legal review and consider changing the wording from “will” to
“may”. This will be tabled until next month’s meeting.

#4020 – Library Meeting Room Use (Community Relations)
Secretary Cafmeyer explained that the Community Relations Committee decided not to remove the option of having food in meetings paid for by outside groups, but added a nonrefundable deposit for the room. The group also added a sentence of not sponsoring, or endorsing anyone or association who rents the room. Trustee Basley asked if we will be paying or hiring a cleaning crew with the fee. Director Neidert said they may in certain circumstances, but the hope is that the fee will cut down on the number of groups that bring in food. Trustee Basley suggested changing the word “deposit” to “fee”.

#4030 - Non Library Postings, Displays and Solicitations (Community Relations)

Director Neidert reached out to the lawyer at the committee’s request to clarify questions on solicitation. Director Neidert noted that the current policy can be approved as amended, and that she will work to update the policy with counsel, potentially creating a separate policy just for solicitation.

VIII. Decision

A. Resolution 2023-06; Amending the Operating Fund Budget for 2022-2023

Secretary Cafmeyer moved to approve amended Resolution 2022-06; Amending the Operating Fund Budget for FY 2022-2023, Treasurer Fedewa seconded. A roll call was taken for approval of the resolution.

Ayes: Jeannine Gogoleski, Nancy Rosso, Mary Cafmeyer, Rebecca Fedewa, Dawn Smith, Becky Basley, Holly Naylor
Nayes: None - Resolution passed

B. Resolution 2023-07; Amending the Improvement Fund Budget for 2022-2023

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Trustee Gogoleski moved to approve amended Resolution 2023-07; Amending the Improvement Fund Budget for FY 2022-2023. Vice President Rosso seconded. A roll call was taken for approval of the resolution.

Ayes: Jeannine Gogoleski, Nancy Rosso, Mary Cafmeyer, Rebecca Fedewa, Dawn Smith, Becky Basley, Holly Naylor

Nayes: None - Resolution passed

C. Resolution 2023-08; Amending the Gift Fund Budget for 2022-2023

Secretary Cafmeyer moved to approve amended Resolution 2023-08: Amending the Gift Fund Budget for FY 2022-2023. Treasurer Fedewa seconded. A roll call was taken for approval of the resolution.

Ayes: Jeannine Gogoleski, Nancy Rosso, Mary Cafmeyer, Rebecca Fedewa, Dawn Smith, Becky Basley, Holly Naylor

Nayes: None - Resolution passed

D. Resolution 2023-09; Adopting the Operating Fund Budget for 2023-2024

Treasurer Fedewa moved to approve amended Resolution 2023-09; Adopting the Operating Fund Budget for FY 2023-2024. Vice President Rosso seconded. A roll call was taken for approval of the resolution.

Ayes: Jeannine Gogoleski, Nancy Rosso, Mary Cafmeyer, Rebecca Fedewa, Dawn Smith, Becky Basley, Holly Naylor

Nayes: None - Resolution passed

E. Resolution 2023-10; Adopting Improvement Fund Budget for 2023-2024

Trustee Gogoleski moved to approve amended Resolution 2023-10; Adopting Improvement Fund Budget for FY 2023-2024. Secretary Cafmeyer seconded. A roll call was taken for approval of the resolution.

Ayes: Jeannine Gogoleski, Nancy Rosso, Mary Cafmeyer, Rebecca Fedewa, Dawn Smith, Becky Basley, Holly Naylor

Nayes: None - Resolution passed

F. Resolution 2023-11; Adopting the Gift Fund Budget for 2023-2024

Secretary Cafmeyer moved to approve amended Resolution 2023-11; Adopting the Gift Fund Budget for FY 2023-2024. Vice President Rosso seconded. A roll call was taken for approval of the resolution.

Ayes: Jeannine Gogoleski, Nancy Rosso, Mary Cafmeyer, Rebecca Fedewa, Dawn Smith, Becky Basley, Holly Naylor

Nayes: None - Resolution passed
the Gift Fund Budget for FY 2023-2024. Trustee Gogoleski seconded. A roll call was taken for approval of the resolution.

Ayes:  Jeannine Gogoleski, Nancy Rosso, Mary Cafmeyer, Rebecca Fedewa, Dawn Smith, Becky Basley, Holly Naylor
Nayes:    None   - Resolution passed

**G. Policy #3010 – Collection Development (Resolution if needed)**

Needs legal review with word change. Will be presented to July Community Relations Committee, then to the whole board.

**H. Policy #4020 – Library Meeting Room Use (Resolution if needed)**

Change “deposit to fee”.

Vice President Rosso moved to approve Resolution 2023-05; Library Meeting Room Reservation and Use Policy. Seconded by Treasurer Fedewa. A roll call was taken.

Ayes:  Jeannine Gogoleski, Nancy Rosso, Mary Cafmeyer, Rebecca Fedewa, Dawn Smith, Becky Basley, Holly Naylor
Nayes:    None   - Resolution passed

**I. Policy #4030 – Non-Library Postings, Display and Solicitations (Resolution if needed)**

Trustee Gogoleski moved to approve Resolution 2023-13; Non Library Postings, Display and Solicitations. Seconded by Trustee Basley. A roll call was taken.

Ayes:  Jeannine Gogoleski, Nancy Rosso, Mary Cafmeyer, Rebecca Fedewa, Dawn Smith, Becky Basley, Holly Naylor
Nayes:    None   - Resolution passed
IX. **Information**

Upcoming meeting dates include virtual committee meetings

<table>
<thead>
<tr>
<th>July 12</th>
<th>Community Relations &amp; Strategic Planning Committee,</th>
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<tbody>
<tr>
<td>July 07</td>
<td>Personnel Committee, 11:00 am, virtual</td>
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<tr>
<td>July 20</td>
<td>Finance Committee, 2 pm, virtual</td>
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<tr>
<td>July 27</td>
<td>Board of Trustees meeting, 7 pm</td>
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<tr>
<td>July 06</td>
<td>Ad Hoc Music Hall meeting, 6:30 pm</td>
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X. **Agenda Items for Next Meeting**

- Review of year-end statistics
- Strategic Plan Review
- Review Policy 3010; Collection Development

XI. **Adjournment:**

Motion by Treasurer Fedewa, seconded by Vice President Rosso. Adjourned at 8:35 pm.

Ayes: All
Nayes: None    Motion passed

MARY CAFMEYER, SECRETARY
Cromaine District Library Board

Darlene Randolf, Recording Secretary
Cromaine District Library Board

Documents distributed to the Board for/at this meeting:
• 5/23/2023 Proposed Regular Meeting Minutes
• Director’s Report – June 2023
• Financial Reports – May 2023
• Finance Committee Minutes 06/ 08 /23
• Personnel Committee Minutes 06/02/23
• Community Relations Minutes 06/ 14 /23
• Ad Hoc/Music Hall Minutes 6/01/23
• Directors Evaluation
• Resolution 2023-06; Amending the Operating Fund Budget for 2022-2023
• Resolution 2023-07; Amending the Improvement Fund Budget for 2022-2023
• Resolution 2023-08; Amending the Gift Fund Budget for 2022-2023
• Resolution 2023-09; Adopting the Operating Fund Budget for 2023-2024
• Resolution 2023-10; Adopting the Improvement Fund Budget for 2023-2024
• Resolution 2023-11; Adopting the Gift Fund Budget for 2023-2024
• Board Newsletter, June 2023